

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

Establishment- Infrastructure & Investment Department – Engaging services of certain staff on outsourcing basis through M/s. Signy Management Services Private Limited – Sanction of expenditure of Rs.1,68,823-00 for the period from 21-01-2014 to 20-02-2014 for payment to the Outsourcing Agency - Orders – Issued

INFRASTRUCTURE & INVESTMENT (OP-1) DEPARTMENT

G.O.Rt.No. 52

Date:25.02.2014

Read the following:-

- 1..G.O.Rt.No.244, I&I (OP.1) Department, Dt.08/11/2013.
2. Bill from M/s Signy Management Services Private Limited, Hyderabad.  
Bill No.1169, dt.22-02-2014.

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ORDER:

In terms of the orders issued in the references first read above, sanction is hereby accorded for incurring an expenditure of Rs.1,68,823-00 (Rupees one lakh sixty eight thousand eight hundred and twenty three only) for payment to M/s. Signy Management Services Private Limited towards engaging the services of 1 (One) Senior Stenographer, 4 (four) Data Entry Operator's, One Record Assistant, one Driver and 9 (nine) Office Subordinates (Attenders) on outsourcing basis for the month of February, 2014 for the period from 21-01-2014 to 20-02-2014 including ESI 4.75%, EPF 13.61%, Agency Commission of 4% and service Tax 12.36% amounting to Rs..46,028-00, as shown in the Annexure appended to this order.

2. The expenditure sanctioned in para (1) above, shall be debited to the Head of Account “3451 – Secretariat Economic Services – 090 – Secretariat – SH 28 – Infrastructure & Investment Department – 300 – Other contractual Services”.

3. The Drawing & Disbursing Officer, Infrastructure & Investment (OP-Claims) Department shall draw the amount in favour of ‘M/s. Signy Management Services Private Limited, Hyderabad. **Bank A/s.No.62097661025, State Bank of Hyderabad, Nallakunta Branch, Hyderabad.**

4. This order does not require the concurrence of Finance Department as per rules and orders in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.T. KRISHNA BABU  
SECRETARY TO GOVERNMENT

To

M/s Signy Management Services Private Limited,  
H.No.2-1-503/2, Street No.8,  
Beside SBH,Nallakunta, Hyderabad-500 044.

Copyto:-

Infrastructure & Investment (Op-Claims) Department.  
The Deputy Pay & Accounts Officer, Secretariat Branch, Hyderabad.  
Sf/Sc

//FORWARDED :: BY ORDER//

SECTION OFFICER

(P.T.O)

**ANNEXURE**

**G.O.RT.NO. 52, I&I DEPARTMENT ,DT.25 /02/2014.**

Sl.No.	Designation	Remuneration From 21/01/14 to 20/02/2014	No.of Staff presently working	Total Amount	EPF towards employer's Contribution 13.61%	ESI towards employer's Contribution 4.75%	Total	Grand Total
1.	Sr.Steno grapher	10,900-00	1	<b>10,900-00</b>	1483-00	518-00	<b>2001-00</b>	<b>12901-00</b>
2.	DEO's	9,500-00	3	<b>28,500-00</b>	3879-00	1354-00	<b>5233-00</b>	<b>33733-00</b>
4.	DEO	9,500-00 (07 days Absent)	1	<b>7,355-00</b>	1001-00	349-00	<b>1350-00</b>	<b>8705-00</b>
3.	Driver	8,000-00	1	<b>8,000-00</b>	1089-00	380-00	<b>1469-00</b>	<b>9469-00</b>
4.	Record Asst.	7,740-00	1	<b>7,740-00</b>	1053-00	368-00	<b>1421-00</b>	<b>9161-00</b>
5.	Attenders	6,700-00	9	<b>60,300-00</b>	8207-00	2864-00	<b>11071-00</b>	<b>71371-00</b>
	Total:			<b>1,22,795-00</b>	<b>16712-00</b>	<b>5833-00</b>	<b>22,545-00</b>	<b>1,45,340-00</b>
	<b>Sub Total</b>							
	<b>Agency Commission @ 4% (1,22,795 X 4%)</b>							
	<b>Sub Total</b>							
	<b>Service Tax @ 12.36% (1,50,252 X 12.36%)</b>							
	<b>Grand Total</b>							
	<b>1,68,823-00</b>							

M.T. KRISHNA BABU  
SECRETARY TO GOVERNMENT

//FORWARDED :: BY ORDER//

SECTION OFFICER